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**Resource Center Provides Nonprofit Organizations
Opportunities to Grow Through Classes and Training**

(CAMARILLO, CA – May 2, 2005) — The Ventura County Community Foundation’s Resource Center for Nonprofit Management – the county’s only management training center for nonprofit organizations – has just announced its May schedule of instructional workshops. These courses address a variety of issues facing nonprofits and provide excellent networking opportunities. Courses are as follows:

- “Intermediate Grant-Writing Series” will be held on May 5, 12 and 19 from 5:00 to 8:00 p.m. and also on May 21 from 9:00 a.m. to 3:00 p.m. This intensive study of grant writing was created for individuals with some grant-writing experience or who have completed the Center’s Introduction to Proposal Writing workshop. The workshops combine instruction and practical exercises to familiarize participants with the stages of preparing a winning proposal, including: targeted funding research, reading “between the lines” of foundation grant guidelines, creating proposal budgets, adapting proposals to different requirements, creating outcomes and project timelines, and reporting requirements. Fee: \$285. Limited scholarships are available.
- “Power Lunch: Human Resources and the Law” will be held on May 17 from 11:30 a.m. to 1:30 p.m. This seminar will serve as a great “check-up” on your compliance with civil rights laws, the Americans with Disabilities Act, new California labor laws, and immigration regulations. This highly relevant workshop will cover issues from hiring to separation to help you avoid conflict and potentially costly litigation. Fee: \$30

(More)

VCCF/Resource Center Classes for May

Page 2

- “Nonprofit Networking Breakfast” will be held on May 19 from 8:00 to 9:00 a.m. Join Resource Center Director Grace Padilla-Kastenber and VCCF President and CEO Hugh Ralston to discuss VCCF’s upcoming strategic plan and the important outreach to nonprofits in Ventura County at this monthly breakfast. *There is no fee for this event.*
- “Volunteer Coordinators Roundtable” will be held on May 24 from 11:30 a.m. to 1:30 p.m. Join a group of your fellow volunteer coordinators for a confidential discussion on the issues and challenges of managing and motivating volunteers. Space is limited in order to facilitate a meaningful discussion among participants. Marisue Eastlake, from RSVP Oxnard will be facilitating the discussion. Bring a brown-bag lunch. *There is no fee for this event.*

All courses will be held at the VCCF office at 1317 Del Norte Road, Suite 150, in Camarillo. To register, please call Susan Seale, Resource Center program coordinator, at (805) 988-0196, ext. 10.

Since 1991, the Resource Center at the Ventura County Community Foundation has provided training, research materials and technical assistance to nonprofit organizations in Ventura County.

The Ventura County Community Foundation is a family of charitable funds created in 1987 by citizens who cared deeply about strengthening the community, preserving and expanding its cultural resources, and helping those in need. Now over \$66 million in assets, it provides over \$2.5 million in grants annually, including over \$300,000 in college scholarships. The Foundation works to enrich and enhance the quality of life in Ventura County and to provide leadership to residents and nonprofit organizations in building an enduring source of funds and strengthening community participation to meet the changing needs and challenges of the community. For more information, visit www.vccf.org.

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