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VCCF Resource Center For Nonprofit Management **Announces Robust December Schedule**

(CAMARILLO, CA – November 14, 2005) — The Ventura County Community Foundation’s Resource Center for Nonprofit Management has announced its December schedule of capacity building workshops. As the county’s only management training center for nonprofit organizations, the Resource Center offers courses that address a variety of issues facing nonprofits while providing excellent networking opportunities. Courses offered in December are:

- “Refine Your Proposal” will be held on December 1 and is open to all individuals who have an interest in perfecting the composition, organization and content of proposal writing to potential donors. It will be led by Kristina Brook of K&M Enterprises, incorporating real-life examples interwoven into an overview of the characteristics of winning proposals.
- “Introduction to Planned Giving” will be held on December 6. This workshop, conducted by Stephanie Buckley of Crescendo Interactive Inc., will explore how planned giving can fit into an organization’s overall fundraising plan and assist in preparing a nonprofit for an ongoing planned giving program.
- “Insurance 101: An Introduction to Insurance for Nonprofits” will be held on December 7. This class will assist nonprofit leaders in better understanding the insurance risks they confront in achieving their mission and what specific insurance policies are available to nonprofit organizations. Tim DePriest of Chapman & Associates will facilitate the course.

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- “Fund Development Research” will be held on December 8 and is a must for all individuals just getting started in fundraising. It will encompass everything you need to know about researching funding opportunities for your nonprofit organization including print and electronic resources available in the Resource Center library. The course will also cover basic proposal requirements and Internet resources.

All courses will be held from 9 a.m. – noon at the VCCF office at 1317 Del Norte Road, Suite 150, in Camarillo. To register, please call Susan Seale, Resource Center program coordinator, at (805) 988-0196, ext. 110.

In addition to these courses and workshops, a “Nonprofit Networking Breakfast” will be held at the VCCF offices on December 15 from 8:00 a.m. to 9:00 a.m. This breakfast provides a unique opportunity for representatives of local nonprofit organizations to meet each other and discuss with VCCF Resource Center Director Dena Jenson topics of timely interest to the nonprofit *community*. *There is no fee for this event but reservations are required.*

Created in 1987 the Ventura County Community Foundation is a family of charitable funds whose combined assets now exceed \$70 million. Grants made in 2005 are projected at over \$4 million, including over \$600,000 in scholarships to Ventura County students. The Foundation’s mission is to promote and enable philanthropy and to build long-term capital to benefit Ventura County. For more information, visit www.vccf.org.

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